

Request for Field Trip

Teacher's Name BRANDI S. Cantrell School South Fulton H.S

Destination (include address) Gaylord Opryland Hotel, 2800 Opryland

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual Dr.

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) 9th - 12th Subject Area (secondary) Beta Club

1. How is this trip an integral part of an approved course of study? This is a yearly competition that students work toward - year round.

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

a. Students will prepare for state convention competitions.

b. _____

c. _____

d. _____

3. Follow-up activities for this unit will include the following activities:

a. If club places @ state level then they will rework

b. winning entries for national convention

c. _____

d. _____

4. Transportation Requested: School Bus

5. Date of Trip: Feb 14 - 16

6. Substitutes Requested (if necessary): Principal will call needed subs.

7. Parental Permission Forms Received: will be received prior to trip.

8. Plans of Students Not Going On Trip: They will be in their regular classes.

Administrative Procedure

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

BRANDI S. CANTRELL, LORI Martin, Tammy Sisson (possibly)

10. What is the total number of students going on the trip? 45

11. How much regular classroom instructional time will be missed? 3 days

12. What is the approximate cost of the trip per student? \$120⁰⁰

13. How are you funding the trip? club fundraisers

14. Place a check by the expenses you plan to submit for reimbursement:

- (1) Registration
- (2) Meals
- (3) Lodging (include name of hotel and cost per night) _____
- (4) Mileage
- (5) Other anticipated expenses such as parking (specify) _____

Signed: Brandi S. Cantrell Date: 7/28/10
(Teacher Requesting Trip)

Approved By: Alan Steyer Date: 7/28/10
(Signature of Principal)

Approved By: Dal Howell Date: 8/2/10
(Signature of Assistant Director of Schools)

Approved By: _____ Date: _____
(Signature of Director of Schools)

Approved by Board (if necessary): _____

Remarks or Conditions: _____